

InRoads Credit Union is seeking a diligent, and knowledgeable full time Accountant to join our team in St Helens, Oregon. This position is eligible for a hybrid work schedule and comes with a full benefit package including a matching 401k.

At the heart of every InRoads Credit Union position is a relationship built between you and the members you serve. Transparency, acceptance of individuality, confidence and strong communication skills are necessary. You understand that members trust and rely on your assistance daily. Your goal is to exceed the members expectations in everything you do.

As an Accountant you will assist in the preparation and maintenance of accurate financial records, perform moderately complex accounting responsibilities. Responsible for various Credit Union accounting functions including accounts payable processes, month-end processing, general ledger reconciliations, bank account research, and other items or projects as assigned. Follows procedures, which result in reliable financial records, operational efficiency, and financial reporting in compliance with Generally Accepted Accounting Principles and regulatory requirements. Interprets accounting data, analyzes reports, and makes recommendations for further action. Assists in the development of accounting systems, methods, procedures, and controls.

Minimum of three years of accounting experience, preferably in the financial industry. High school diploma/GED required. Bachelor's degree in accounting or finance preferred. An equivalent combination of education and experience will be considered in lieu of a degree.

A successful Accountant should be equipped to perform the following:

- Ability to interpret and apply generally accepted accounting principles and comprehensive knowledge of financial accounting services.
- Ability to work accurately with figures and perform detailed work. Strong organizational and analytical skills.
- Proficiency in spreadsheet, word processing, and database software applications and accurate 10-key skills are required.
- Requires strong interpersonal and communications skills to discuss, provide guidance and/or resolve accounting related questions skills.
- Must be able to maintain composure under pressure, interact routinely with others face-to-face, by telephone, and through other communication methods using active listening skills and excellent teamwork.
- Must be reliable in meeting exacting or highly accurate work results, strict deadlines, and prompt and friendly service delivery.
- Requires working with others in a group or team and the ability to remain flexible despite interruptions and/or routine changes to priorities and/or job duties.
- Requires ability to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl on a routine basis.

InRoads Credit Union is an Oregon-based not-for-profit financial institution. At InRoads, we are that trusted resource for our members and communities. We're here to deliver the financial expertise our members want and need, from affordable loans and financial resources, to money saving advice and planning. When our members succeed, so does the credit union. Our employees are a vital part of that success. Transparency, celebration of individuality, confidence, the ability to work with members to achieve their financial goals and dreams, and strong communication skills are necessary for any successful candidate.

Together we are InRoads Credit Union.



Accountant

If you feel a connection to our credit union after reading a little about the position and our organization, and you meet minimum qualifications, submit your employment information (letter of interest, resume and application) as soon as possible. This position will remain posted until filled.

InRoads is an equal employment opportunity employer.