

Join the InRoads team and get a \$2,500 signing bonus!

InRoads Credit Union is seeking a full time Branch Supervisor to join our team. This position comes with a full benefit package including a matching 401k.

The Branch Supervisor will lead and direct day-to-day operations of at least 4 staff members to ensure a superior member experience. Leading by example and coaching staff to become the best that they can be while offer products and services that are appropriate and that will benefit the financial life of the member. Manage reports/data for the team to ensure goals are being met, to identify actions to enhance results, and assist with coaching team staff to achieve their highest potential.

A successful Branch Supervisor should be equipped with the following:

- An Associate Degree in a business-related field is preferred, with a minimum of 2-years job related experience or 3-5 years of job related or similar experience including knowledge of financial product and services, strong leadership, coaching and supervisory skills.
- Must be able to maintain composure under pressure, interact routinely with others face-to-face, by telephone, and through other communication methods using active listening skills and excellent teamwork.
- Leadership skills and attention to detail.
- Proficiency in spreadsheet, word processing, Outlook, and database software applications skills is required.
- Must be reliable in creating highly accurate work results, meeting strict deadlines.
- Has good knowledge of Credit Union's policies, procedures and regulations and applies knowledge/skills to decisions and actions.
- Ability to work independently with a minimum of supervision, self-starter and uses resources to determine best actions and be comfortable making day to day decisions pertaining to branch/branch operations.
- Requires working with others in a group or team and the ability to remain flexible despite interruptions and/or routine changes to priorities and/or job duties.
- Must have or obtain NMLS#.
- Must be comfortable communicating with video technology.
- Must be able to work on flexible hours including evenings and weekends and be bondable.
- Must be able to travel to other branch locations on occasion.
- Ability to sit or stand for long periods of time while talking and/or listening and using your hands and finger to operate a computer and telephone; ability to operate a computer or video screen.
- Ability to work in a confined area.
- Must be able on occasion to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl.



## Branch Supervisor

InRoads Credit Union is an Oregon-based not-for-profit financial institution. At InRoads, we are that trusted resource for our members and communities. We're here to deliver the financial expertise our members want and need, from affordable loans and financial resources, to money saving advice and planning. When our members succeed, so does the credit union. Our employees are a vital part of that success. Transparency, celebration of individuality, confidence, the ability to work with members to achieve their financial goals and dreams, and strong communication skills are necessary for any successful candidate.

Together we are InRoads Credit Union.

If you feel a connection to our credit union after reading a little about the position and our organization, and you meet minimum qualifications, submit your employment information (letter of interest and resume) as soon as possible. This position will remain posted until filled.

InRoads is an equal employment opportunity employer.